



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

January 23, 2026

Utility Tree Service, LLC
803 N. Washington St.
Shelby, N.C. 28150

Contract No: TBD
WBS Element: GMR12.ALE.1PG, Etc.

Federal Aid No: Pending
TIP No: None
County: Alexander, Catawba, Cleveland, Gaston, Iredell & Lincoln
Description: Emergency Response Cut and Shove Crews in Division 12

RE: Notification of Award of Contract (Multiple Award)

Dear Sir:

I am pleased to inform you that **Utility Tree Service, LLC** has been awarded the contract for the above project based on the bid submitted on **January 23, 2026** in the amount of **\$ 136,500.00**

No performance or payment bonds are required for this contract. Please provide a current certificate of insurance within 14 calendar days from the date you receive this award letter. Please make sure to list the State of North Carolina as additional insured on the certificate of insurance. Certificate of insurance should be returned to:

NCDOT – Division 12
Attn: Greg Brittain
P.O. Box 47
Shelby, N.C. 28151-0047.

As soon as possible following the receipt of the certificate of insurance, the Department will complete the execution of the contract and return on copy of the contract to you. Please remember that **work may not start before the contract has been properly executed.**

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the Standard Specifications relative to liability insurance, prosecution of work, progress schedule and preconstruction conference. Information regarding these items and other

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 12
PO BOX 47
SHELBY, NC 28151-0047

Telephone: (980) 552-4200
Fax: (704) 480-5401
Courier: 06-53-03
Website: www.ncdot.gov

Location:
1710 E. MARION STREET
SHELBY, NC 28152

items are available at <https://connect.ncdot.gov/projects/construction/Pages/Construction-Manual.aspx> and should be addressed prior to beginning work. Please forward this information to the Division Maintenance Engineer, **Mr. Jason Willis**, as soon as possible so that a preconstruction conference can be held. Mr. Willis' mailing address is **P.O. Box 47 Shelby, NC 28151-0047** and telephone number is **(980) 552-4212**.

In accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to **Mr. Jason Willis, Division Maintenance Engineer**, whose mailing address is **P.O. Box 47 Shelby, NC 28151-0047** and telephone number is **(980) 552-4212**.

If you have any questions, please contact me at 980-552-4222.

Sincerely,



Greg Brittain
Division Contract Engineer

cc: Mark E. Stafford, PE, Division Engineer
Cole Gurley, PE, Deputy Division Engineer
Jason Willis, Division Maintenance Engineer
Blake Guffey, Asst. Division Maintenance Engineer
Jonathan Barnette, District Engineer
Travis Jordan, PE, District Engineer
Wesley Clary, District Engineer